

Basic Meeting Information:

Meeting Date: July 15, 2011

Meeting Time: 2:00 -3:00pm (EST)

Meeting Format: Elluminate

Call Number: 1.888.296.6500

Guest Code: 214773#

NCCTS Staff:

Ernestine Briggs-King

Carrie Purbeck Trunzo

Kimberly Blackshear

Meeting Agenda:

Welcome and Introductions

- I. Brief Overview of Data Supplement Activities
 - A. Projects Accepted & Preliminary Findings
 - B. Project Status & Dashboard

- II. NCCTS Foundational Papers
 - A. Tracking Table/ Themes of Projects
 - B. Selected CDS NCCTS Foundational Paper Status Update

- III. Next Steps for Data Ops Discussion Forum

Ernestine provided a brief overview of the discussion at the ANC Data Ops meeting when team members requested an online forum of some type

- A. Technology Options & Survey

Before we can create an online forum for the group it is very important for us to understand what the group would use this online forum for:

- *Sharing tips*
- *Sharing documents*
- *Getting feedback*
- *Chat/Discussion Boards*

We will be sending a survey around to the group to get additional information about participant's needs and vision for the Data Ops group

- B. Discussion regarding Strategic Planning for the Data Operations Advisory Committee
Past efforts of the group have made contributions to:

- *The design, development and enhancement of the Core Data Set*
- *Assisting in identifying NCTSN priority areas*
- *Assisting in the development of Publication guidelines*
- *Providing advice on data and evaluation issues.*

How does the group see themselves moving forward?

- Evaluators connecting with each other, sharing strategies & tips
- Working with MACRO
- Others

C. Brainstorming

Brainstorming Ideas:

- *Increase Discussion of Evaluation Strategies*
 - From service to child outcomes, move discussion away from symptoms to change in functionality
 - Discuss strategies that some sites employ dealing with staff turnover
 - Discuss ways to engage stakeholders
 - Discuss system level evaluation strategies (e.g. Child Welfare)

Meeting Action Items:

1. A copy of the slide deck is attached. A treatment engagement slide has been added describing the re-distribution of patient's treatment completion status after "reclassification" by accounting for a center's loss of funding.
2. The team is working on delivering an updated version of the manuscript tracking table that links project titles and abstracts. All current tracking table and linked proposals are listed in a folder [NCCTS Manuscript and Project Descriptions](#) on the Mini-Grant site of the NCTSN Intranet Space.
3. Preliminary polling results identified that the Data Ops Advisory Committee should:
 - a. Prioritize informing the group of NCTSN updates and interesting findings.
 - b. Specifically address the topics of Policy Issues and Measures Database.
4. For those of you who attempted to share your ideas during the call but could not figure out how to, please send any lingering thoughts or ideas to Ernestine brigg014@mc.duke.edu and she will have them posted on the Data & Evaluation intranet space.
5. Input is requested from group members regarding the best way to improve the functionality of the Data Operations group. A Survey Monkey has been developed to solicit feedback.
6. Please take the Data Operations Needs Assessment Survey:
<http://www.surveymonkey.com/s/DataOpsGroup>